

Dansville Public Library
Board of Trustees
Meeting Minutes
Monday, August 10, 2026

I. Meeting called to order by Sherrie Reilly at 4:02 p.m.

Present: Suzanne Boor, Alise Rounsville, Sherrie Reilly, Drew Baker, Sue Colegrove, Margo Prak

Absent: Rachele Sick

II. A. Approval of Minutes: MOTION to approve the July 13, 2026 meeting minutes moved by Rounsville, seconded by Baker, and the motion carried 4-0.

III. Public Comment Period

IV. Treasurer's Report:

Sue Colegrove explained that Sherrie Reilly, as Board President, has been added as a co-signer on all financial accounts.

A. Treasurer's Report:

MOTION to accept the Treasurer's Report moved by Boor, seconded by Baker, and the motion carried 4-0.

B. Payment of Bills:

MOTION to approve payment of bills moved by Boor, seconded by Baker, and the motion carried 4-0.

V. Director's Report: (attached)

- Margo will contact Rachele to determine if she plans to continue on the Board, as she has missed three consecutive monthly meetings in addition to the annual meeting.
- There was a discussion about changing the charter to increase the number of Board members. Further discussion will be ongoing.
- Computers have not been purchased as OWWL's mediated computer purchasing is on hold again.
- July 2026 showed the highest numbers for door traffic and Wi-Fi connections.
- The Hornell Spectator subscription and delivery structure hare changing, dropping the number of weekly issues from five to two. The Library will not renew this subscription. Also, the Magnolia Journal will be discontinued as the Library has only one subscriber who requests the Journal.
- The Library needs to replace the failing fire panel and ancillary panel due to its age, per recommendation from West Fire during the annual inspection.
- Trustee Alise brought her grandsons to the Dinosaur Reading Program recently, and she complimented Megan Clement for the wonderful job she's been doing.

VI. Committee Reports:

A. House Committee: No Report

i. Shepard Building Floor

B. Building and Grounds Committee: No Report

C. Personnel Committee:

i. NYS & Local Retirement System: Standard Work Day Resolution for Employees: No update

ii. New Civil Service Position Title: Children & Family Services Library Program Coordinator

Megan Clement will shift some of her duties to this new position. Megan will train the new hire, but the position will report to Margo.

MOTION to approve adding one position under the Civil Service title Children & Family Services Library Program Coordinator moved by Rounsville, seconded by Boor, and the motion carried 4-0.

D. Finance Committee: No Report

E. Policy Committee:

i. Gifts and Donations Policy: (attached)

MOTION to approve Gifts and Donations Policy moved by Rounsville, seconded by Baker, and the motion carried 4-0.

ii. Library-Friends MOU 2026 Update: (attached)

MOTION to approve Friends MOU 2026 moved by Baker, seconded by Rounsville, and the motion carried 4-0.

VII. Old Business:

The Board requested that Sue Colegrove create a chart of the current interest rates and due dates of all the financial accounts for Trustee clarification.

VIII. New Business:

A. Appointment of Karen Marsh as a part-time Clerk

MOTION to accept the appointment of Karen Marsh as a part-time Clerk effective August 17, 2026, with an hourly rate of \$18.00 moved by Rounsville, seconded by Boor, and the motion carried 4-0.

B. Sciens/West Fire Annual Fire Alarm Inspection Proposal

Following the report from the annual inspection which indicated that the entire fire panel needs to be replaced, Margo will need to get multiple bids for the replacement as it is a capital project. She will contact other OWWL libraries for referrals.

IX. Next Meeting scheduled for Monday, September 14, 2026 at 4:00 p.m.

X. Adjournment: MOTION to adjourn the meeting moved by Boor, seconded by Rounsville, and the motion carried 4-0.

Respectfully submitted,

Suzanne Boor