

Dansville Public Library
Board of Trustees Annual Meeting
July 13, 2026

- I. The annual meeting of the Dansville Public Library Board of Trustees was called to order at 4:02 pm by Margo Prak.

Present: Sherrie Reilly, Drew Baker, Suzy Boor, Alise Rounsville, Margo Prak, Sue Colegrove

Absent: Rachele Sick

II. Nominations and Election of Officers:

- a. President: Sherrie Reilly
- b. Vice President: Drew Baker
- c. Secretary: Suzanne Boor
- d. Financial Officer: Alise Rounsville

MOTION to approve the slate of Officers moved by Rounsville, seconded by Boor, and the motion carried 4-0.

III. Appointments:

- a. Treasurer: Susan Colegrove, 7/1/26 through 6/30/27
- b. Attorney: Sayles & Evans, Elmira, NY
- c. Auditor: TBD
- d. Payroll: Connect Pay
- e. Financial Administration: Director and Treasurer via QuickBooks Online, with Allied Financial Services for Reconciliation and 990 filing
- f. Standing Committee Assignments:
 - i. Finance: President, Director, Treasurer, Financial Officer
 - ii. Building and Grounds: Rounsville, Baker
 - iii. House: Reilly, Sick
 - iv. Personnel: Baker, Boor
 - v. Policy: Boor, Sick

MOTION to approve Appointments moved by Rounsville, seconded by Reilly, and the motion carried 4-0.

IV. Adoptions:

- a. 2026-2027 Holiday Library Closure Dates (attached)
- b. Schedule of regular board meetings: Second Monday of each month at 4 PM (attached)
Note: At the January 2027 Board of Trustees regular meeting there will be a discussion in regards to possible change of meeting dates for 7/1/27 through 6/30/28.
- c. Mileage rate: As established by New York State

MOTION to approve Adoptions moved by Rounsville, seconded by Reilly, and the motion carried 4-0.

V. Designations:

- a. Newspaper of Record: Livingston County News
- b. Banking Institution: Community Bank NA and Five Star Bank

MOTION to approve Designations moved by Boor, seconded by Baker, and the motion carried 4-0.

VI. Trustee Affirmations: Signed and returned by all Trustees present (4)

- a. Conflict of Interest
- b. Trustee Ethics Statement

VII. Minimum Standards Compliance

Boor moved that the Dansville Public Library Board of Trustees affirms that the library is in full compliance with the New York State Minimum Standards for Public and Association Libraries as outlined in Commissioner's Regulation 90.2, and further directs Margo Prak to email the Executive Director of the OWWL Library System a link to the board meeting minutes once they are posted to the Library's website, within two weeks of the meeting, in accordance with the New York State Open Meetings Law, seconded by Rounsville, and the motion carried 4-0.

VIII. Next Annual Meeting scheduled for Monday, July 12, 2027 at 4:00 p.m.

IX. Adjournment: MOTION to adjourn the meeting moved by Rounsville, seconded by Reilly, and the motion carried 4-0.

Respectfully submitted,

Suzanne Boor