

Dansville Public Library
Board of Trustees
Meeting Minutes
Monday, June 8, 2026

I. Meeting called to order by Sherrie Reilly at 4:06 p.m.

Present: Suzanne Boor, Alise Rounsville, Sherrie Reilly, Sue Colegrove, Margo Prak, Drew Baker

Absent: Rachele Sick, Rhea Walker

II. Approval of Minutes: MOTION to approve the May 11, 2026 meeting minutes moved by Rounsville, seconded by Reilly, and the motion carried 3-0.

III. Public Comment Period

Rhea Walker arrived at 4:14 p.m.

IV. Treasurer's Report:

A. Money Market Account Update:

MOTION to authorize Susan Colegrove to open one (1) General Money Market account at Five Star Bank in the name and for the use of the Dansville Public Library, to be designated as the General Money Market, with either the Board Treasurer or President as the signatories; moved by Reilly, seconded by Rounsville, and the motion carried 4-0.

B. Treasurer's Report:

MOTION to accept the Treasurer's Report moved by Rounsville, seconded by Reilly, and the motion carried 4-0.

C. Payment of Bills:

MOTION to approve payment of bills moved by Boor, seconded by Rounsville, and the motion carried 4-0.

D. Payment of Invoices Related to 2026 FFRPL Grant

MOTION to approve payment of the invoices to expend the FFRPL Grant funds prior to June 30, 2026; invoices associated with the 5/18/26 Playaway order, and the Ingram orders with the following purchase orders: A_FFRPL26, A_FFRPL26_Graphics, & A_FFRPL26_2 was moved by Reilly, seconded by Rounsville, and the motion carried 4-0.

V. Director's Report: (attached)

VI. Committee Reports:

A. House Committee: No Report

i. Shepard Building Floor

B. Building and Grounds Committee: No Report

C. Personnel Committee:

i. Independence Day Holiday – Observed July 3, 2026.

MOTION to close the Library at 2:00 p.m. on 7/3/26 moved by Boor, seconded by Rounsville, and the motion carried 4-0.

ii. NYS & Local Retirement System: Standard Work Day Resolution for Employees (Attached)
Margo needs to do further investigation with other libraries.

iii. Annual Employee Wage Changes

MOTION to approve annual employee wage changes as presented, effective July 1, 2026 moved by Reilly, seconded by Boor, and the motion carried 4-0.

D. Finance Committee:

i. 2026-2027 Budget Vote & Trustee Election – Update

1. Budget Vote & Trustee Election results

MOTION to certify 2026-2027 Budget Vote & Trustee Election results moved by Boor, seconded by Reilly, and the motion carried 4-0.

2. Approve destruction of the previous year's ballots

MOTION to approve destruction of the previous year's ballots moved by Rounsville, seconded by Reilly, and the motion carried 4-0.

E. Policy Committee:

i. Investment Policy

MOTION to approve Investment Policy moved by Rounsville, seconded by Reilly, and the motion carried 4-0.

ii. Online Banking and Wire Transfer Policy

MOTION to approve Online Banking and Wire Transfer Policy moved by Reilly, seconded by Rounsville, and the motion carried 4-0.

VII. Old Business:

VIII. New Business:

A. Direct Access Plan

MOTION to accept the OWWL Library System 2027-2031 Direct Access Plan as a required component of the OWWL Library System 2027-2031 Plan of Service, pursuant to Commissioner's Regulation 990, which requires approval by a majority of member library boards before the plan may be submitted to the New York State Education Department, and directs the Board President to sign the Direct Access Plan Statement of Agreement and to forward a copy of these minutes and the agreement form to the OWWL Library System Executive Director moved by Rounsville, seconded by Boor, and the motion carried 4-0.

B. Executive Session: To Discuss an Employee Matter

MOTION to enter executive session to discuss an employee matter was moved by Reilly at 5:00 pm, seconded by Boor; at which time Drew Baker and Susan Colegrove exited the meeting. MOTION to exit executive session moved by Rounsville at 5:21 pm, seconded by Reilly, and the motion carried 4-0.

IX. Next Meeting scheduled for Monday, July 13, 2026 at 4:00 p.m.

X. Adjournment: MOTION to adjourn the meeting moved by Reilly, seconded by Boor, and the motion carried 4-0.

Respectfully submitted,

Suzanne Boor