

Dansville Public Library
Board of Trustees
Meeting Minutes
Monday, September 8, 2025

I. Meeting called to order by Rhea Walker at 4:02

Present: Rhea Walker, Suzanne Boor, Alise Rounsville, Sherrie Reilly, Sue Colegrove, Margo Prak

Absent: Rachele Sick, arrival at 4:25

II. Approval of Minutes: MOTION to approve the August 11, 2025 meeting minutes as presented moved by Reilly, seconded by Rounsville, and the motion carried 4-0.

III. Public Comment Period

- A. A Dansville community member sought out a current Board member to share their enthusiasm about the number of exciting programs provided by the Library.

IV. Treasurer's Report: (attached)

- A. The keys to the safe deposit box at Community Bank have been found, the contents will be reviewed by Margo Prak, Rhea Walker and Susan Colegrove, and a decision will be made as to whether to maintain the box.
- B. MOTION for Sue Colegrove to renew the USDA CD at Community Bank if the new rate is comparable to the rate currently being received moved by Rounsville, seconded by Boor, and the motion carried 4-0.
- C. MOTION to accept the Treasurer's Report moved by Rounsville, seconded by Reilly, and the motion carried 4-0.
- D. MOTION to approve payment of bills moved by Boor, seconded by Rounsville, and the motion carried 4-0.

V. Director's Report: (attached)

The Global LED Solutions job to retrofit the downlights was done well and they will be considered to submit quotes for further work.

Mr. and Mrs. Santa have been booked for the first Saturday in December; they will be portrayed by Mr. and Mrs. Clement again in 2025.

VI. Committee Reports:

A. House Committee:

- i. LED lighting installation in Saunders completed
- ii. Shepard Building Floor: Discussion to hire someone to oversee the bid project; Margo will reach out to OWWL for suggestions
- iii. Voice over Internet Protocol (VoIP) Phone Upgrade: \$1,800 bid is good, the funding is part of the NYS Aid for Library Construction project

- B. Building and Grounds Committee:
 - i. Shepard front porch/pillars: No update
- C. Finance Committee: No report
- D. Personnel Committee: No report
- E. Policy Committee: The committee will begin meeting monthly.

VII. Old Business:

- A. State Aid for Library Construction Program (FY 2026) application was submitted to OWWL for review before submission to NYS.

VIII. New Business:

- A. MOTION by Rounsville that the Dansville Public Library Board of Trustees affirms that the library is in full compliance with the New York State Minimum Standards for Public and Association Libraries as outlined in Commissioner's Regulation §90.2, and further directs Margo Prak, Library Director to email the Executive Director of the OWWL Library System a link to the board meeting minutes once they are posted to the library's website, within two weeks of the meeting, in accordance with the New York State Open Meetings Law, seconded by Reilly, and the motion carried 5-0.
- B. MOTION to accept Farrell's 2025-2026 Snow Removal Service Agreement moved by Boor, seconded by Rounsville, and the motion carried 5-0.

IX. Next Meeting: Tuesday, October 14, 2025 at 4:00pm

- X. Adjournment: MOTION to adjourn the meeting moved by Rounsville, seconded by Reilly, and the motion carried 5-0.

Respectfully submitted,

Suzanne Boor