

Dansville Public Library  
Board of Trustees  
Meeting Minutes  
Monday, August 11, 2025

I. Meeting called to order by Rhea Walker at 4:00

Present: Rhea Walker, Suzanne Boor, Alise Rounsville, Sherrie Reilly, Rachele Sick, Sue Colegrove, Margo Prak

Absent:

II. Approval of Minutes: MOTION to approve the July 14, 2025 meeting minutes as presented moved by Reilly, seconded by Rounsville, and the motion carried 5-0.

III. Public Comment Period

IV. Treasurer's Report: (attached)

- A. MOTION for Rhea Jean Walker and Susan Colegrove to open a new savings account at Community Bank for a Capital Projects Reserve Fund moved by Rounsville, seconded by Reilly, and the motion carried 5-0.
- B. MOTION for Rhea Jean Walker and Susan Colegrove to open a new CD at Community Bank to establish an Unemployment Reserve Fund moved by Rounsville, seconded by Reilly, and the motion carried 5-0.
- C. MOTION to accept the Treasurer's Report moved by Boor, seconded by Reilly, and the motion carried 5-0.
- D. MOTION to approve payment of bills moved by Reilly, seconded by Rounsville, and the motion carried 5-0.

V. Director's Report: (attached)

The Office of the State Comptroller recently resumed audits of public libraries  
Trustees must complete two hours of trustee education by 12/31/25

VI. Committee Reports:

- A. House Committee:
  - i. LED lighting installation in Saunders building is currently being completed
  - ii. Shepard Building Floor: No update
- B. Building and Grounds Committee:
  - i. Shepard front porch/pillars: No update
- C. Finance Committee: No report
- D. Personnel Committee: No report
- E. Policy Committee: No report

VII. Old Business:

- A. MOTION to approve updated State Aid for Library Construction Program (FY 2026) Assurance Form moved by Rounsville, seconded by Reilly, and the motion carried 5-0.

VIII. New Business:

- A. MOTION to amend the March 2026 scheduled Board Meeting date to Monday, March 9, 2026 moved by Reilly, seconded by Boor, and the motion carried 5-0.
- B. MOTION to approve the Report of Personnel Change for Molly Oas moved by Reilly, seconded by Rounsville, and the motion carried 5-0.
- C. MOTION to accept USDA Assurance Agreement moved by Reilly, seconded by Rounsville, and the motion carried 5-0.
- D. 2024-2025 Annual Financial Report (AFR) to the Office of the State Comptroller – Margo will submit.
- E. MOTION to remove Teresa Dearing's name from the library's Community Bank safe deposit box and change the names on the Community Bank safe deposit box to those of Marjorie Prak, Rhea Jean Walker and Susan Colegrove moved by Reilly, seconded by Rounsville, and the motion carried 5-0.

IX. Next Meeting: September 8, 2025 at 4:00pm

- X. Adjournment: MOTION to adjourn the meeting moved by Reilly, seconded by Boor, and the motion carried 5-0.

Respectfully submitted,

Suzanne Boor