

Dansville Public Library
Board of Trustees Annual Meeting
July 14, 2025

- I. The annual meeting of the Dansville Public Library Board of Trustees was called to order at 4:03pm by Rhea Walker

Present: Sherrie Reilly, Rhea Walker, Suzy Boor, Alise Rounsville, Margo Prak, Sue Colegrove
Absent: Rachele Sick

II. Nominations and Election of Officers:

- a. President: Rhea Walker - Motion: 1. Rounsville, 2. Boor (4-0)
- b. Vice President: Sherrie Reilly - Motion: 1. Boor, 2. Rounsville (4-0)
- c. Secretary: Suzanne Boor - Motion: 1. Rounsville, 2. Reilly (4-0)
- d. Financial Officer: Sherrie Reilly - Motion: 1. Rounsville, 2. Boor (4-0)

III. Appointments:

Motion: Approve the following appointments: 1. Rounsville, 2. Boor (4-0)

- a. Treasurer: Susan Colegrove, 7/1/25-6/30/26
- b. Attorney: Sayles & Evans, Elmira, NY
- c. Auditor: TBD
- d. Payroll: Connect Pay
- e. Financial Administration: Director and Treasurer via QuickBooks Online, with Allied Financial Services for Reconciliation and 990 filing
- f. Committee Assignments
Motion: Approve the committee assignments: 1. Rounsville, 2. Reilly (4-0)
 - i. Finance: President, Director, Treasurer. Financial Officer
 - ii. Building and Grounds: Rounsville, Walker
 - iii. House: Reilly, Sick
 - iv. Personnel: Rounsville
 - v. Policy: Boor

IV. Adoptions:

Motion: Approve the following adoptions: 1. Reilly, 2. Rounsville (4-0)

- a. Schedule of regular board meetings: Second Monday of each month at 4 PM unless Library is closed for holiday
- b. Approve mileage rate as established by New York State
- c. 2025-2026 library closure dates

V. Designations:

Motion: Approve the following designations: 1. Reilly, 2. Boor (4-0)

- a. Official Newspaper: Livingston County News
- b. Banking Institution: Community Bank NA

VI. Trustee Affirmations: Signed and returned (4-0)

- a. Conflict of Interest

b. Trustee Ethics Statement

VII. Motion: Adjournment of annual meeting at 4:16pm: 1. Rounsville, 2. Reilly (4-0)

VIII. The next annual meeting will be Monday July 13, 2026

Respectfully submitted:

Suzanne Boor, Secretary