



DANSVILLE PUBLIC LIBRARY

WHERE KNOWLEDGE GROWS

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CONFIDENTIALITY OF LIBRARY RECORDS

The Dansville Public Library is committed to protecting patron confidentiality, including the borrowing information of patrons, and their right to access information that is controversial, sensitive or personal.

Therefore, the Dansville Public Library Board of Trustees adopts the following stance on library records in accordance with New York State Civil Practice Law and Rules § 4509,

(<https://www.nysenate.gov/legislation/laws/CVP/4509>):

Library records, which contain names or other personally identifying details regarding the users of public, free association, school, college and university libraries and library systems of this state, including but not limited to records related to the circulation of library materials, computer database searches, interlibrary loan transactions, reference queries, requests for photocopies of library materials, title reserve requests, or the use of audio-visual materials, films or records, shall be confidential and shall not be disclosed except that such records may be disclosed to the extent necessary for the proper operation of such library and shall be disclosed upon request or consent of the user or pursuant to subpoena, court order or where otherwise required by statute.

The Confidentiality of Library Records will be periodically evaluated in relation to all local, state, and federal laws and regulations as well as the American Library Association Code of Ethics and ALA Library Bill of Rights by the Dansville Public Library Director and Board of Trustees.

Questions or concerns regarding the Dansville Public Library or this policy should be forwarded to the Director.

ADOPTED by the Dansville Public Library Board of Trustees 2/14/2022

This institution is an equal opportunity provider and employer.